

**Stone County Building and Code Department  
Requirements for Permits for Mobile Home**

Phone: 601-928-2810 ~ Fax: 601-928-2991

build@stonecountymys.gov

Mobile Home Permit Fee is \$250.00

We accept debit / credit cards (2.5% convenience fee added), check, or exact cash

■ *Our office must have the items marked with a gray box.*

**MS State Fire Marshall Requirements:**

Dirt Pad / Site Preparation required for proper drainage underneath mobile home  
Mobile Home must be transported and installed by someone licensed by the State of Mississippi  
After installation, installer must send "locator form" to the State Fire Marshal requesting an inspection

■ Approved Inspection sticker must be placed on home by the MS State Fire Marshal 601-359-1061

**MS State Department of Health Requirements:**

■ FINAL APPROVAL of septic system from the MS State Department of Health 855-220-0192  
(A PERK test is required first.) If you have a septic tank, apply for an ACCEPTANCE OF EXISTING

**<https://apps.msdh.ms.gov/WasteWaterOnlineApp/PublicWasteWaterHome.aspx>**

Or a letter from your Utility Company that states that they will serve you with community sewage

**Stone County Requirements:**

- Complete permit application and pay permit fees: \$250.00
- Complete application in our office for E-911 address, unless address exists
- Proof of Wind Zone of the Mobile Home (Wind Zone II or III is required) *Please provide a copy of the "data plate" which shows your wind zone rating*
- A copy of Mobile Home Registration - *Apply for this at the Stone Co. Tax Assessor, 308 Court Street*
- Tax Parcel Number - *This is on land tax bill and Mobile Home Registration from Tax Assessor/Collector*
- A copy of your recorded deed to property showing that you are the owner  
*You can get a copy of this at the Stone County Chancery Clerk located at 323 Cavers Avenue East*
- If you are **not** the property owner you will **also** need a letter from the owner giving you permission to put the mobile home on their property and get power to it

**If the mobile home will be located within a flood zone, an elevation certificate is required**

**Stone County Building and Code Department**

220 E Cavers Avenue Wiggins, MS 39577  
Phone: 601-928-2810 ~ Fax: 601-928-2991

**Building Official: Ben A. Bond**

Permit Clerk: Vicky Smith

**build@stonecountymms.gov**

Open Monday - Friday 8:00–5:00

(Closed 12:00–1:00 for Lunch)

**Mobile Home Inspection Checklist**

**\$25 fee will be charged for re-inspections**

THIS IS NOT AN ALL-INCLUSIVE LIST OF REQUIREMENTS.

- State Fire Marshall approval sticker is on the mobile home (Fire Marshal 601-359-1061)
- Please, no skirting prior to our inspection, we need to see the plumbing under the home
- Septic must be connected to the home - and we must have a copy of Final Septic Approval
- Power pole must be installed a min. of 5-feet in the ground and a min. of 15-feet above ground
- At least one (1) set of steps is required:  
All steps with four (4) or more risers must have a handrail on one side  
Where the door is more than 14 inches above grade, a landing at the level of the door is required  
The landing must extend out at least 36 inches and be at least as wide as the stairs
- Numeric address must be on the home - minimum 4" lettering in a contrasting color from home

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**POWER POLE SPECS**

- Power pole must be installed and must be at least five (5) feet from the home and not more than 30 feet (NEC 550.32)
- Panel box must be installed on the pole and connected to the home
- Breakers must be installed or blank covers if any breakers have been removed
- Ground wire / ground rod must be installed
- An additional green ground wire (minimum #6) connecting the grounding bar on the outside breaker panel and the grounding bar in the breaker panel inside the home is required
- Schedule 80 PVC conduit or rigid metal conduit is required on any exposed wires outside the breaker panel (NEC 300.5.D.4.)
- A service disconnect breaker at the meter is required to pass inspection

Go online to apply for a PERK test "Permit/Recommendation" with the MS State Department of Health:  
<https://apps.msdh.ms.gov/WasteWaterOnlineApp/PublicWasteWaterHome.aspx>

Go to "On-site Wastewater" page

Click on button "apply online now"

Click on the link to the left side of page "I want to apply for"

Home  
I want to apply for... >  
FAQs And Answers  
Contact

Residential Service
Commercial Service
Private Well Sample
Agricultural Use Water Meter

Mississippi State Department of Health  
TO PROMOTE AND PROTECT THE HEALTH OF ALL MISSISSIPPIANS

Welcome to the On-Site Wastewater Online Application

MSDH Division of On-Site Wastewater Program to serve you today. As part of the online application process, you will need the following for a residential request:

**To Start an application with us, mouse over "I want to apply for...>" option in the left margin.**

Please see our FAQs And Answers for additional information about us and services we provide.

**\*\*\* A note about our payment system \*\*\***

At the end of the online application process you may wonder where is the "click here to pay icon". To provide superior customer service, our subject matter experts review each application for accuracy prior to our customers receiving an invoice. A service invoice will be electronically submitted to the email address provided during the online application process. If you do not receive a bill from support@msegov.com within 3-5 business days, please check your SPAM/Junk folder. If you are still experiencing payment issues, please contact 601-576-7150.

If you need assistance during the online application process, please contact the **Wastewater Call Center** at **1-855-220-0192**.

<https://apps.msdh.ms.gov/WasteWaterOnlineApp/ResidentialDesc.aspx>

Payment Issues 601-576-7150

Wastewater Call Center 855-220-0192

PEARL RIVER VALLEY  
ELECTRIC POWER ASSOCIATION  
Minimum Requirements

**RESIDENTIAL METER POLE**

(Mobile Home, Mfr'd Housing, Etc.)

*RVs*

Meter pole shall be provided, installed and maintained by consumer in accordance with the following specifications:

Pole shall be treated, either round 5 inches in diameter at the top, or square 6 x 6 (20 ft. height only), placed 5 feet in ground, backfilled, and well tamped to prevent leaning. (See table for minimum pole heights.)

Service entrance and disconnect box shall be rated at not less than 100 amperes. Meter socket shall be located 5 to 6 feet above ground line and fastened with wood screws. Rigid conduit, EMT or electrical PVC shall be used from meter socket to weatherhead near top of pole. Pipe shall be fastened to pole with straps. At least 24 inches of wire shall be left at weatherhead for drip loop. Disconnect box shall be weatherproof consisting of main disconnect with appropriately sized breakers or fuses. A house power box may be installed in lieu of meter base and disconnect box.

Weatherproof outlet box, if used, shall be 15 or 20 ampere receptacle with approved Ground Fault Circuit Interruption (GFCI) protection for personnel.

Service ground shall consist of #4 copper wire (minimum acceptable #6) from meter socket to ground rod. Ground rod shall be 5/8 inch by 8 foot long galvanized or copper rod. Ground rod clamp shall be used to connect ground wire to rod. Ground wire shall be secured to pole with staples spaced 6 inches apart.

Power supply to mobile home shall consist of not more than one approved 50 ampere mobile home power supply cord with integrally molded plug or permanently installed circuit of sufficient ampacity. Power supply cord or permanent feeder shall consist of 4 continuous, insulated, color coded conductors, one of which shall be an equipment grounding conductor identified by a green color (see table for size).

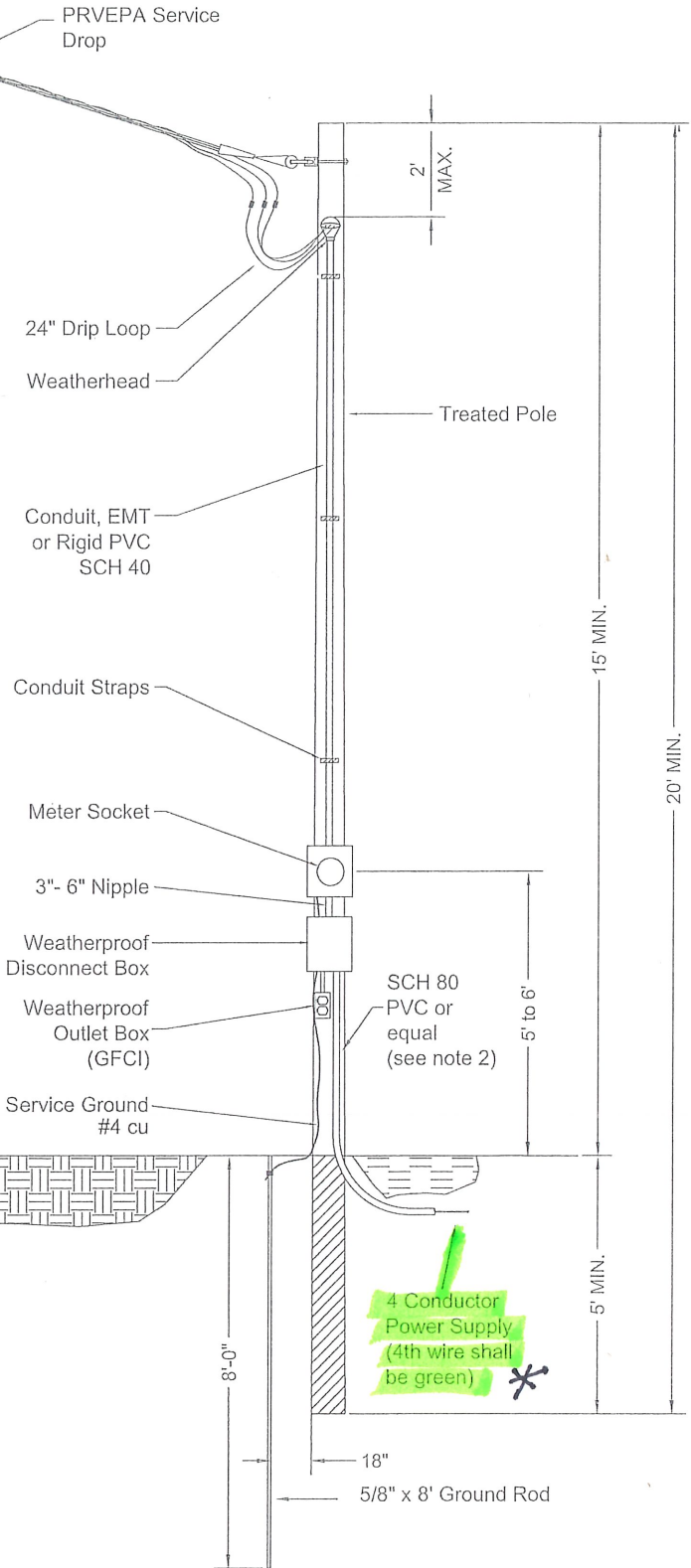
Installation shall comply with current National Electrical Code (NEC), Article 550. Compliance is sole responsibility of consumer.

*\* 4th wire from meter base to Mobile Home for equipment ground*

NOTES:  
1. A copper service entrance is preferred and recommended by PRVEPA.

2. Wiring above ground and/or exposed to physical damage shall be protected by Schedule 80 PVC conduit, or equal.

MINIMUM HEIGHTS:	POLE	ABOVE GROUND
Open land subject to vehicles, cultivation, grazing, farm equipment	25'	20'
Vehicular traffic area	25'	20'
Pool or water area	25'	20'
No Vehicular traffic, pedestrians only	20'	15'



*4 Conductor Power Supply (4th wire shall be green) \**

CONSUMER OWNED SERVICE REQUIREMENTS									
DISCONNECT SIZE (AMPS)	EQUIPMENT GROUND (GREEN WIRE)		SERVICE ENTRANCE						
	COPPER	ALUMINUM	COPPER WIRE			ALUMINUM WIRE			
			CONDUCTOR	NEUTRAL	CONDUIT	CONDUCTOR	NEUTRAL	CONDUIT	
100	#8	#6	#4	#8	1"	#2	#6	1 1/4"	
125	#6	#4	#2	#6	1 1/4"	#1/0	#4	1 1/2"	
150	#6	#4	#1/0	#4	1 1/2"	#2/0	#2	2"	
200	#6	#4	#2/0	#2	2"	#4/0	#1/0	2"	
300	#4	#2	#250	#1/0	2 1/2"	#350	#2/0	3"	



# Stone County Planning and Building Department

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## Permit Application

Job Site Address \_\_\_\_\_

Description of work to be done \_\_\_\_\_

Tax Parcel ID # \_\_\_\_\_ Mobile Home Reg# \_\_\_\_\_

### Electric Company:

Mississippi Power \_\_\_\_\_ Pearl River Valley Electric \_\_\_\_\_ Other \_\_\_\_\_

### APPLICANT INFORMATION

Name(s): \_\_\_\_\_

Email \_\_\_\_\_

Cell Number \_\_\_\_\_

### OWNER INFORMATION

Name(s): \_\_\_\_\_

Current Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

Cell Number \_\_\_\_\_

### CONTRACTOR INFORMATION

HB1163 law went into effect July 1, 2022

**Homeowners are allowed to act as their own contractor if you plan to live in the home, this comes with responsibilities. If you pull permits and act as your own contractor please read and agree to "The Owner's Construction Permit Responsibilities".**

Business \_\_\_\_\_ MSBOC License # \_\_\_\_\_

**Residential: Submit signed W9 to our office**

**Commercial: Submit Material Purchase Certificate**

Name \_\_\_\_\_


Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

Cell Phone \_\_\_\_\_ Other Number \_\_\_\_\_

**NEW CONSTRUCTION:** Heated Sq. Ft. \_\_\_\_\_ Unheated Sq. Ft. \_\_\_\_\_

I hereby certify that all information in this application is correct and will comply with applicable state and local laws, ordinances and regulations.

Signed  \_\_\_\_\_ Date \_\_\_\_\_

# E-911 Address Application

## Stone County Planning and Building Department

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Brick mailboxes must be ten (10) feet from the edge of the road pavement. Mail carriers must be able to keep two tires on pavement while accessing your box, if not then you are responsible for providing them with solid ground such as washed gravel or limestone. You must go to your local post office before receiving mail.

### APPLICANT INFORMATION

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

\* IF DUAL OCCUPANCY LIST FULL NAME OF BOTH OCCUPANTS – IF MARRIED LIST BOTH HUSBAND AND WIFE (FIRST NAME)

Business Name (if applicable) \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ E-mail \_\_\_\_\_

### Purpose for Address (select one)

New Residential Construction \_\_\_\_\_ New Commercial Construction \_\_\_\_\_ Existing Residence \_\_\_\_\_

Mobile Home \_\_\_\_\_ RV Site \_\_\_\_\_ Barn \_\_\_\_\_ Hunting / Fish Camp \_\_\_\_\_

Other \_\_\_\_\_

Applicant Signature **X** \_\_\_\_\_ Date \_\_\_\_\_

Circle One: Owner Contractor Renter Other \_\_\_\_\_

### ADDRESS LOCATION INFORMATION

Stone County Tax Parcel Number \_\_\_\_\_

Address Location: Road Name \_\_\_\_\_

Directions to driveway \_\_\_\_\_

### OFFICE USE ONLY

Correct House Number \_\_\_\_\_ Correct Street Name \_\_\_\_\_

Correct City / Postal Route \_\_\_\_\_ Correct Zip Code \_\_\_\_\_

Serial Number \_\_\_\_\_

Lumberton 39455 \*\* McHenry 39561 \*\* Perkinston 39573 \*\* Saucier 39574 \*\* Wiggins 39577

DATE RECEIVED \_\_\_\_\_ DATE ADDRESSED \_\_\_\_\_ APPLICANT NOTIFIED \_\_\_\_\_