

## Stone County Building and Code Department

### Requirements for Mobile Home Permits

Phone: 601-928-2810 ~ Fax: 601-928-2991

build@stonecountymt.gov

**Permit Fee is \$250.00**

We accept debit/credit cards (2.5% convenience fee added), checks, or exact cash

#### MS State Fire Marshall Requirements:

Dirt Pad / Site Preparation is required for proper drainage underneath the mobile home. The mobile home must be transported and installed by a licensed installer. After installation, the installer must send a "locator form" to the MS State Fire Marshal requesting an inspection (601-359-1061). They have ten (10) business days to inspect your mover's installation.

The MS State Fire Marshal's inspection sticker must be on the home before we can inspect to release power.

#### MS State Department of Health Requirements:

You will apply for a PERK test online with the MS State Department of Health (855-220-0192). You will hire a licensed installer to put in your septic tank. The installer will notify the health department when he is finished and they will issue a **FINAL SEPTIC APPROVAL**. We must have a copy of the final septic approval before we can inspect to release power. If you have an existing septic tank, you will apply for an **ACCEPTANCE OF EXISTING SEPTIC**.

<https://apps.msdh.ms.gov/WasteWaterOnlineApp/PublicWasteWaterHome.aspx>

If you have community sewer you will provide us a letter from your utility company that states they will serve you.

#### Stone County Requirements:

- Complete permit application and pay permit fees: \$250.00
- Complete the application in our office for the E-911 address, unless the address already exists.
- Provide proof of Wind Zone of the Mobile Home (Wind Zone II or III is required). *Please provide a copy of the "data plate" which shows your wind zone rating.*
- Provide copy of Mobile Home Registration - *Apply at the Stone Co. Tax Assessor, 308 Court Street.*
- Tax Parcel Number – Located on your *land tax bill and your Mobile Home Registration.*
- Provide a copy of your *recorded* deed for the property showing that you are the owner. *You can get a copy of it at the Stone County Chancery Clerk, inside the Courthouse at 323 Cavers Ave. E.*
- If you are not the property owner, in addition to the deed you will also need a letter from the owner giving you permission to put the mobile home on their property and get power to it.
- If the mobile home will be located within a flood zone, an elevation certificate will be required.

**PAGE TWO HAS A LIST OF THINGS TO HAVE READY FOR OUR INSPECTION.**

# ARE YOU READY FOR YOUR MOBILE HOME INSPECTION?

- MS State Fire Marshall's inspection sticker is on the home.
- Septic is connected/plumbed to the home. Please do not skirt your home yet, we need to look under it.
- Power Pole is wired to the home, ready to take power.
- At least one (1) set of steps is required:  
Steps must have a 3-foot landing that is as wide as the stairs. Stairs must have one handrail.
- Your numeric address is posted on your home.  
Minimum 4" lettering in a contrasting color from home. *Posted on the side of the home most visible from the driveway.*

**There is a \$25 fee, if we have to reinspect your mobile home.**

Go online to apply for a PERK test "Permit/Recommendation" with the MS State Department of Health:  
<https://apps.msdh.ms.gov/WasteWaterOnlineApp/PublicWasteWaterHome.aspx>

Go to "On-site Wastewater" page

Click on button "apply online now"

Click on the link to the left side of page "I want to apply for"

Home

I want to apply for... >

FAQs And Answers


Contact

Residential Service

Commercial Service

Private Well Sample

Agricultural Use Water Meter

  
**Mississippi State Department of Health**  
TO PROMOTE AND PROTECT THE HEALTH OF ALL MISSISSIPPIS

**Welcome to the On-Site Wastewater Online Application**

MSDH Division of On-Site Wastewater Program to serve you today. As part of the online application process, you will need the following for a residential request:

Residential Service
Commercial Service
Private Well Sample
Agricultural Use Water Meter

**To Start an application with us, mouse over "I want to apply for..." option in the left margin.**

Please see our FAQs And Answers for additional information about us and services we provide.

**\*\*\*A note about our payment system\*\*\***

At the end of the online application process you may wonder where is the "click here to pay icon". To provide superior customer service, our subject matter experts review each application for accuracy prior to our customers receiving an invoice. A service invoice will be electronically submitted to the email address provided during the online application process. If you do not receive a bill from support@msgov.com within 3-5 business days, please check your SPAM/Junk folder. If you are still experiencing payment issues, please contact 601-576-7150.

If you need assistance during the online application process, please contact the **Wastewater Call Center** at **1-855-220-0192**.

<https://apps.msdh.ms.gov/WasteWaterOnlineApp/ResidentialDesc.aspx>

**Payment Issues 601-576-7150**

**Wastewater Call Center 855-220-0192**



PEARL RIVER VALLEY  
ELECTRIC POWER ASSOCIATION

Minimum Requirements

**RESIDENTIAL METER POLE**

(Mobile Home, Mfr'd Housing, Etc.)

*RVs*

Meter pole shall be provided, installed and maintained by consumer in accordance with the following specifications:

Pole shall be treated, either round 5 inches in diameter at the top, or square 6 x 6 (20 ft. height only), placed 5 feet in ground, backfilled, and well tamped to prevent leaning. (See table for minimum pole heights.)

Service entrance and disconnect box shall be rated at not less than 100 amperes. Meter socket shall be located 5 to 6 feet above ground line and fastened with wood screws. Rigid conduit, EMT or electrical PVC shall be used from meter socket to weatherhead near top of pole. Pipe shall be fastened to pole with straps. At least 24 inches of wire shall be left at weatherhead for drip loop. Disconnect box shall be weatherproof consisting of main disconnect with appropriately sized breakers or fuses. A house power box may be installed in lieu of meter base and disconnect box.

Weatherproof outlet box, if used, shall be 15 or 20 ampere receptacle with approved Ground Fault Circuit Interruption (GFCI) protection for personnel.

Service ground shall consist of #4 copper wire (minimum acceptable #6) from meter socket to ground rod. Ground rod shall be 5/8 inch by 8 foot long galvanized or copper rod. Ground rod clamp shall be used to connect ground wire to rod. Ground wire shall be secured to pole with staples spaced 6 inches apart.

Power supply to mobile home shall consist of not more than one approved 50 ampere mobile home power supply cord with integrally molded plug or permanently installed circuit of sufficient ampacity. Power supply cord or permanent feeder shall consist of 4 continuous, insulated, color coded conductors, one of which shall be an equipment grounding conductor identified by a green color (see table for size).

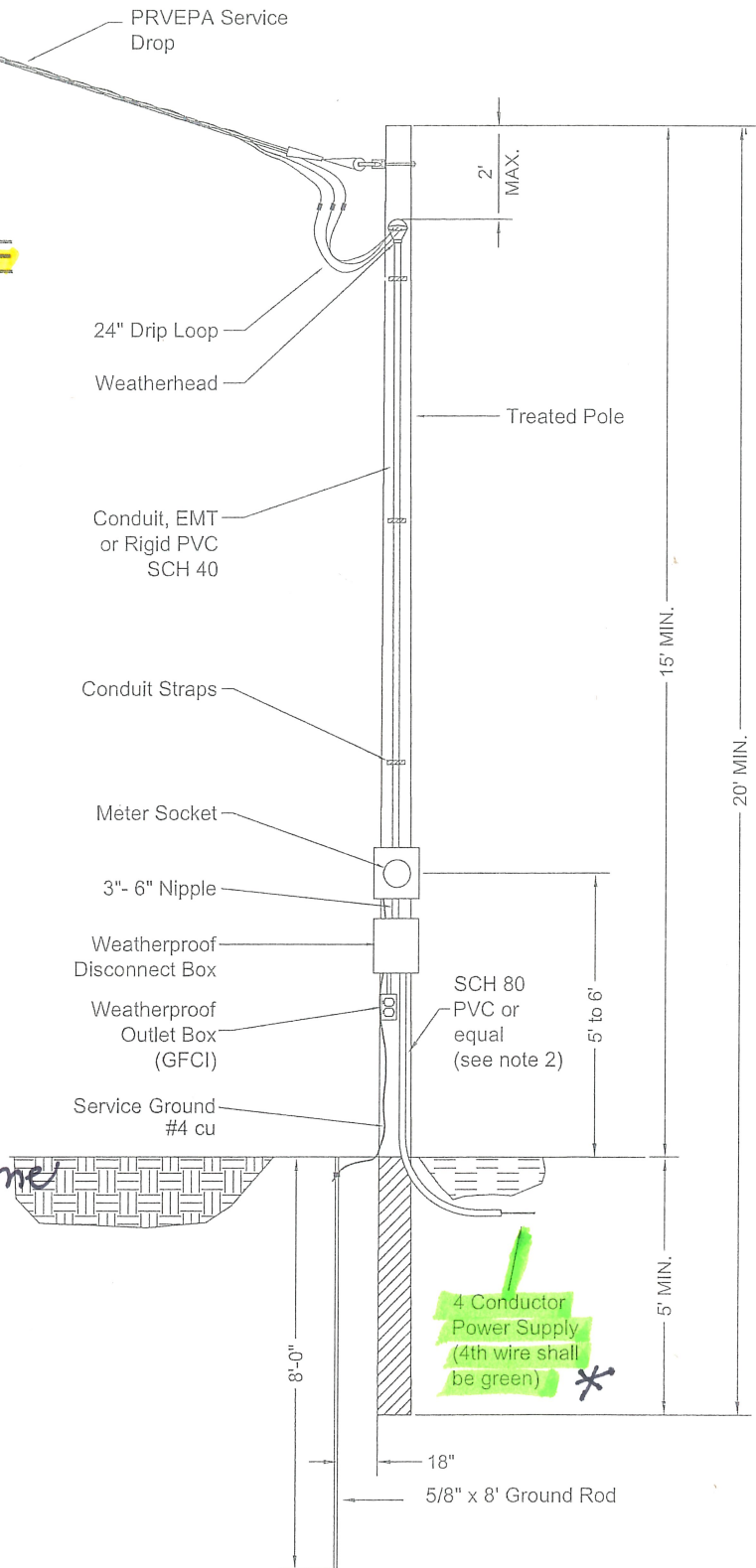
Installation shall comply with current National Electrical Code (NEC), Article 550. Compliance is sole responsibility of consumer.

NOTES:

1. A copper service entrance is preferred and recommended by PRVEPA.

2. Wiring above ground and/or exposed to physical damage shall be protected by Schedule 80 PVC conduit, or equal.

MINIMUM HEIGHTS:	POLE	ABOVE GROUND
Open land subject to vehicles, cultivation, grazing, farm equipment	25'	20'
Vehicular traffic area	25'	20'
Pool or water area	25'	20'
No Vehicular traffic, pedestrians only	20'	15'



CONSUMER OWNED SERVICE REQUIREMENTS								
DISCONNECT SIZE (AMPS)	EQUIPMENT GROUND (GREEN WIRE)		SERVICE ENTRANCE					
	COPPER	ALUMINUM	COPPER WIRE			ALUMINUM WIRE		
			CONDUCTOR	NEUTRAL	CONDUIT	CONDUCTOR	NEUTRAL	CONDUIT
100	#8	#6	#4	#8	1"	#2	#6	1 1/4"
125	#6	#4	#2	#6	1 1/4"	#1/0	#4	1 1/2"
150	#6	#4	#1/0	#4	1 1/2"	#2/0	#2	2"
200	#6	#4	#2/0	#2	2"	#4/0	#1/0	2"
300	#4	#2	#250	#1/0	2 1/2"	#350	#2/0	3"



# Stone County Planning and Building Department

311-C Court Street; Wiggins, MS 39577  
Phone 601-928-2810 Fax 601-928-2991  
build@stonecountymiss.gov

## Permit Application

Job Site Address \_\_\_\_\_

Description of work to be done \_\_\_\_\_

Tax Parcel ID # \_\_\_\_\_ Mobile Home Reg# \_\_\_\_\_

### Electric Company:

Mississippi Power \_\_\_\_\_ Pearl River Valley Electric \_\_\_\_\_ Other \_\_\_\_\_

### APPLICANT INFORMATION

Name(s): \_\_\_\_\_

Current Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

Cell Number \_\_\_\_\_

### PROPERTY OWNER INFORMATION – IF DIFFERENT FROM APPLICANT

Name(s): \_\_\_\_\_

Current Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

Cell Number \_\_\_\_\_

### CONTRACTOR INFORMATION

HB1163 law went into effect July 1, 2022

Homeowners are allowed to act as their own contractor if you plan to live in the home, this comes with responsibilities. If you pull permits and act as your own contractor please read and agree to "The Owner's Construction Permit Responsibilities".

Business \_\_\_\_\_ MSBOC License # \_\_\_\_\_

Residential: Submit signed W9 to our office

Commercial: Submit Material Purchase Certificate

Name \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

Cell Phone \_\_\_\_\_ Other Number \_\_\_\_\_

NEW CONSTRUCTION: Heated Sq. Ft. \_\_\_\_\_ Unheated Sq. Ft. \_\_\_\_\_

I hereby certify that all information in this application is correct and will comply with applicable state and local laws, ordinances and regulations.

Signed  \_\_\_\_\_ Date \_\_\_\_\_

# E-911 Address Application

**We do NOT address empty land – we will address permanent driveways at the same time as permits are started to place a structure on the property.**

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Brick mailboxes must be ten (10) feet from the edge of the road pavement. Mail carriers must be able to keep two tires on pavement while accessing your box, if not then you are responsible for providing them with solid ground such as washed gravel or limestone. You must go to your local post office before receiving mail.

### APPLICANT INFORMATION

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

\* IF DUAL OCCUPANCY LIST FULL NAME OF BOTH OCCUPANTS – IF MARRIED LIST BOTH HUSBAND AND WIFE (FIRST NAME)

Business Name (if applicable) \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ E-mail \_\_\_\_\_

### Purpose for Address (select one)

New Residential Construction \_\_\_\_\_ New Commercial Construction \_\_\_\_\_ Existing Residence \_\_\_\_\_

Mobile Home \_\_\_\_\_ RV Site \_\_\_\_\_ Barn \_\_\_\_\_ Hunting / Fish Camp \_\_\_\_\_

Other \_\_\_\_\_

Applicant Signature **X** \_\_\_\_\_ Date \_\_\_\_\_

Circle One: Owner Contractor Renter Other \_\_\_\_\_

### ADDRESS LOCATION INFORMATION

Stone County Tax Parcel Number \_\_\_\_\_

Address Location: Road Name \_\_\_\_\_

Directions to driveway \_\_\_\_\_

### OFFICE USE ONLY

Correct House Number \_\_\_\_\_ Correct Street Name \_\_\_\_\_

Correct City / Postal Route \_\_\_\_\_ Correct Zip Code \_\_\_\_\_

Serial Number \_\_\_\_\_

Lumberton 39455 \*\*McHenry 39561 \*\*Perkinston 39573 \*\*Saucier 39574 \*\*Wiggins 39577

DATE RECEIVED \_\_\_\_\_ DATE ADDRESSED \_\_\_\_\_ APPLICANT NOTIFIED \_\_\_\_\_